Memo No. 1013(21) - Exam.  
112-Exam./2008  

Date: 03.12.08  

From: The Joint Director of School Education, West Bengal.  
To: The District Inspector of Schools (S.E.)  

.................................  
P.O.  

Dist.  

Sub: Regarding implementation of the Centrally Spd. National Scheme of Incentive to Girls for Secondary Education.  

Ref: NHRD, Govt. of India's Memo Nos. F - 7 - 1/2007 - SS dt. 03. 07. 2006, No. F - 7 - 2/2008-SS dt. 01.10.08, S. E. Deptt. W.D.'s Memo No. 1606-SS(S) dt. 05.11.2003 & NHRD Govt. of India's Memo No. F - 7 - 2/2008-SS dt. 18.11.2008.  

Enclosed please find herewith the copies of the Memos, mentioned under reference alongwith a copy of the scheme relating to "National Scheme of Incentive to Girls for Secondary Education" which will speak for itself.  

Presently, it is urgently required to collect the No. & Names of the eligible Girls students under the scheme from the Schools as well as the Districts as desired by the NHRD, Govt. of India as per enclosed proforma I & II in respect of NHRD, Govt. of India's Memo No. F - 7 - 2/2008-SS dt. 01.10.08 and proforma I in respect of NHRD, Govt. of India's Memo No. F - 7 - 2/2008-SS dt. 18.11.2008 for implementation of the scheme during the year 2008-09.  

In this context, he/she is requested to please take all sorts of necessary steps and maintain all necessary formalities as per norms of the scheme alongwith a wide publication of the scheme from his end for proper implementation of the Scheme on urgent basis as the scheme will be effective from the academic year 2008-09.  

In this regard, he/she is also requested to collect the name of eligible girl students from the Head of the Institutions as per norms of the scheme and prepare the Block-wise list of No. & name of eligible girl students of his/her district as per enclosed proforma - I & II and as per eligible criteria of the scheme in respect of NHRD, Govt. of India's Memo No. F - 7 - 2/2006-SS dt. 01.10.2008 & proforma - I in respect of NHRD, Govt. of India's Memo No. F - 7 - 2/2008-SS dt. 18.11.2008 for submission of the same to this Directorate of School Education, W.D. within 20th December, 2008, so that a consolidated list of No. & name of eligible girl students of the State may be sent to the School Education Department/ Govt. of West Bengal for onward transmission to the competent authority of the NHRD, Govt. of India by December, 2008 for their necessary consideration/release of Fund under the Scheme.
This is for his/her informations and taking necessary action.

Enclo: As stated above.

Memo No. 1013/1-(13)-Exam.

Copy forwarded for information and to take necessary action to:

1. The Principal Secretary, School Education Department, W.B., Diksh Bhawan, 6th floor, Salt Lake City, Kol-91.

   This is in reference to her kind Memo No. 1606-SE(S) dt. 05.11.2008.

2. Sri/Smt. ........................................

   Dy. Director of School Education ( ) W.B., School Education Directorate, Diksh Bhawan, 7th floor, Salt Lake City, Kol-91.

   Area Officer of the Districts ........................................

   ........................................

   Hcf/ She is requested to please monitor the scheme so that the scheme may be implemented properly.

[Signature]

Date: 03.12.08

Director of School Education, West Bengal.
No. F.7-7/2007-Sch. II 

Government of India 
Ministry of Human Resource Development 
Department of School Education and Literacy 
Secondary Scholarship Division 

New Delhi, dated the 3rd July, 2003.

To

The Education Secretaries 
All States/UTs

Subject: National Scheme of Incentive to Girls for Secondary Education—Implementation—regarding.

Sir,

I am directed to say that the Central Government has now approved a new Centrally Sponsored Scheme called "Incentive to Girls for Secondary Education". A copy of the approved scheme is attached herewith.

2. According to the scheme, as a sum of Rs. 3000/- (Rupees three thousand) only will be deposited in the name of each eligible girl and she would be entitled to withdraw it on reaching 16 years of age. The scheme covers (i) all SC/ST girls who pass class VIII and enroll in Class IX in State Government, Government-aided or local body schools in the academic year 2008-09 onwards and (ii) all girls who pass class VIII from Kasturba Gandhi Balika Vidhyalayas (irrespective of whether from SC/ST or not) and enroll in Class IX in State Government, Government-aided or local body schools in the year 2008-09 onwards. The girl should be unmarried and below 16 years of age (as on 31st March) on joining class IX to be eligible for the benefit under the scheme. Married girls are excluded from the scheme. Girls studying in Class 9 in private unaided schools and the schools run by Central Government are also excluded from the scheme.

3. The girl receiving incentive will be entitled to withdraw the amount on attainment of 18 years of age, provided that she has passed at least Class X Board examination.

4. All the State Government/UT Administrations are requested to send a consolidated proposal in respect of all eligible candidates and schools to the Department of School Education and Literacy, Ministry of Human Resource Development, Shastri Bhavan, New Delhi indicating the following:

(1) District-wise and block-wise list of eligible schools with number of girls studying in class 9 who are eligible for depositing the incentive.

(2) Break-up No. of Girls (i) SC, (ii) ST, (iii) KGBV-SC, (iv) KGBV-ST, (v) KGBV—Minorities and (vi) KGBV-General, the

(3) Age-wise break up of the number of girls entitled for benefit of scheme (e.g. 14+ 15+ 16+ as on 31.03.2008)

(4) Total amount required to be released for deposit.

It is also requested that the proposal may be examined properly keeping in view eligible criteria of the scheme before sending it to Government...
6. The Central Government will release the funds in 2 installments in every year. The first installment will be released immediately after verifying the proposal and after obtaining the recommendation of the Grant-in-Aid Committee of this Ministry. The second installment will be released after the receipt of Utilisation Certificate of first installment and progress report from the respective State/UT Government. The grants to States/UT Governments will be remitted through Inter-Government Adjustment Advice or through banking channel.

7. The Grant-in-Aid Committee of the Ministry of Human Resource Development will function as a Monitoring Committee for the scheme at the Centre. In addition, the States/UT Governments are required to submit Progress Report every quarter by the end of the academic year. By the end of academic year, third party "process evaluation" should be undertaken on sample basis.

8. All the State Governments/UT & Administrations are requested to make adequate provision of funds in their budget for the adjustment of receipts of grants in aid from the Government of India under Centrally sponsored scheme. It is also requested that the amount of incentive may be transferred to the accounts of the beneficiaries direct by the State Government/UT Administrations.

9. All the State Governments/UT Administrations are also requested to give wide publicity to the scheme. All the implementing schools may be directed to ensure that no girl, who is eligible for incentive under the scheme is left out so that its objective to reduce drop-out of girls belonging to the weaker sections of the society at Secondary and Senior Secondary stages and to promote retention and enrollment at these stages, are achieved.

Yours faithfully,

Sd/-
(Ishwar Singh)
Deputy Secretary to the Govt. of India
Tel. No. 23073687
Central Sponsored Scheme "Intensive to Girls for Secondary Education"

1. Introduction:

The Finance Ministry in its budget announcement 2006-07 (Para-38: Credit of funds under Kasturba Gandhi Balika Vidyalayas) has inter alia stated as under:

"The initial results of the Kasturba Gandhi Vidyalaya Scheme launched in 2004 are encouraging. 1,000 new residential schools for girls from SC, ST, OBC and Minority communities will be opened in 2006-07. I have provided Rs.120 crore, and I have agreed to provide an additional sum of Rs.172 crore during the year. I propose to provide a further incentive to the girl child who passes the VIII Standard Examination and enrolls in secondary school. A sum of Rs.3,000 will be deposited in her name, and she would be entitled to withdraw it on reaching 18 years of age."

2. Background

The above announcement has been made to promote the girl child's enrolment of 14-15 years age group at secondary stage, who pass class VIII and subsequently drops out for various socio-economic reasons. The proposed scheme is further intended to retain such girl child up to class XII. In the year 2004-05, the drop out rates of girls from classes I-VIII was about 50.8% for classes I-X the drop out rate of girls was about 64% in the same year. Hence, only 36% of the country's girl students could be retained up to class IX. This is the combined result of several socio-economic factors, but a major contributor is no doubt the inability of the parents to afford the cost of education of girl child.

3. Objective

To establish an enabling environment to reduce the drop outs and to promote the enrolment of girl child belonging to SC/ST communities in secondary schools and ensure their retention up to the 15 years of age.

4. Target Group and Components

4.1 The Scheme will cover (i) all SC/ST girls who pass class VIII and (ii) girls, who pass class VIII examination from Kasturba Gandhi Balika Vidyalayas (irrespective of whether they belong to Scheduled Castes or Tribes) and enroll for class IX in State/UT Government, Government-aided or local body schools in the academic year 2008-09 onwards.

Married girls will be excluded from the scheme. Girl children studying in private unaided schools are proposed to be excluded since a majority of such schools charge high fees and therefore, parents of such girl students may not require the financial assistance that is being offered under this scheme. Students enrolled in schools run by Central Government are also being excluded from the scheme, as these children are either fully provided for already, or are those of Central Government employees, who can afford education of their children, without any further support.

4.2 The girl child providing incentive may be entitled to draw the
4.3 To be eligible for the benefit under the scheme the girl should be unmarried and should be below 16 years of age (as on 31st March) on joining class IX. The target group is estimated to be 11.72 lakh, 12.31 lakh, 12.92 lakh and 13.57 lakh girls in 2008-09, 2009-10, 2010-11 and 2011-12 respectively. In addition, the scheme is made applicable to the girls who pass class VIII examination from Kasturba Gandhi Balika Vidyalayas irrespective of whether they belong to Scheduled Castes or Tribes. This target group will be 11.91 lakhs, 12.50 lakhs, 13.12 lakhs and 13.73 lakhs in 2008-09, 2009-10, 2010-11 and 2011-12 respectively. Since, SC/ST girls of KGBVs are already counted, the additional financial implication will be on account of non-SC/ST girls in KGBVs which are estimated as 0.185 lakhs, 0.192 lakhs, 0.204 lakhs and 0.214 lakhs in 2008-09, 2009-2010, 2010-11, and 2011-12 respectively. Total financial implication of the scheme in the remaining four years of 11th Five Year Plan will be Rs. 1556.73 crore, which is Rs. 56.73 crore more to Rs. 1500.00 crore allotted for the scheme in 11th Five Year Plan.

4.4 1% of the total incentive amount each year will be spent on administration, monitoring and evaluation.

4.5 There would be no restriction based on income criteria for grant of incentive to girls, because SC/ST girls and girls passing out of KGBVs and studying in Government, Government-aided and local body schools would generally be from disadvantaged section of the society.

5. Implementation Partners

State/UT Governments, Schools controlled and managed by State Governments, Local Bodies and aided Private Schools and Panchayati Raj Institutions will be the implementing partners. The amount of incentive may be released to State/UT Governments for depositing, the same in favour of the eligible girls.

6. Financial Parameters

A sum of Rs. 3000 (Rupees three thousand) only would be deposited under term deposit fixed in a public sector bank or in a post office in the name of every eligible girl child. The term period of the deposit may be counted from the date of deposit to the date on which the girl child attains the age of 16 years. No premature withdrawal will be allowed.

7. Process of Execution:

7.1 Every implementing school may prepare a proposal for release of amount of incentive after proper examining the eligibility criteria and submit it to the State Governments/UTs through proper channel.

7.2 State/UT Governments will send a consolidated proposal to the Department of School Education and Literacy, Ministry of HRD, New Delhi indicating the following:

1. Number of eligible Schools in the State/UT
2. Number of eligible schools proposed to be covered under the scheme.
3. Number of girls students of SC/ST communities and non-SC/ST girls who pass class VIII examination from KGBVs, who are entitled for the benefit of scheme.
4. Age wise break up of the number of Girl Child entitled for the benefit of scheme.
7.3 The funds may be released to the State/UT Governments in two instalments in every year. The 1st installment will be released immediately on receipt of the proposal. The 2nd installment may be released only after the receipt of utilization certificate of 1st installment and progress report from the respective State/UT Government.

7.4 The application will be verified particularly with reference to birth certificate issued by the School Head based on enrollment record.

7.5 An account will be opened in the name of the beneficiary in the nearest public sector bank or in a post office by the implementing agency (State/UT Governments or the autonomous organizations, as the case may be) and the amount deposited in a Fixed Term Deposit.

7.6 A passbook or a certificate would be given to the student, which will also identify her as a beneficiary of the scheme.

7.7 The beneficiary will have to continue her study at least for two years in the secondary school after her enrollment in class IX in order to avail the benefit under the scheme. The Principal/Head of the school will furnish a certificate to this effect.

7.8 To be eligible to draw the matured amount a pre-condition would be for the beneficiary to pass class X Board examination successfully.

7.9 On attaining 18 years of age and production of (i) 10th class pass certificate and (ii) a certificate from the Principal/Head of the school that the girl beneficiary has continued her study for at least two years after enrollment in Class IX the implementing agency will authorize the bank to transfer the matured amount in the interest bearing account to the savings account in the name of the girl beneficiary.

8. Technical Support Group

A Technical Support Group of consultants may be constituted with the following scope of works.

To examine the proposal, utilization of funds and progress reports of State/UT Governments and Autonomous Organisations.

To collect and analysis the relevant data
To compile category wise number of beneficiaries
To assist in effective implementation
To assist in monitoring of implementation
Any other works which may arise in the course of implementation

9. Time Period

Every implementing school may complete the exercise/the identification of eligible girl child and preparation of proposal within one month of the commencement of academic year. The State/UT Governments will prepare the consolidated proposal and send to the Department of School Education & Literacy, Ministry of HRD, New Delhi within three months of the commencement of the academic year.

11. Release of Grant

11.1 On approval of the proposal by the Grant-in-Aid Committee, funds may be released in two instalments. First instalment may be released immediately after the approval and next instalment may be released after receipt of Utilisation Certificate and Progress Report from the State/UT Governments.

11.2 The first instalment may be released on the basis of estimated enrolment figures and the second instalment will be released on the basis of actual number of girl children identified as assisted.

12. Disbursement

The grants to States/UT Governments may be remitted through Inter Government, Adjustment Advice or through the banking channel. This would include direct transfer of grants to the accounts of beneficiaries through the banking channel.

13. Monitoring and Evaluation

13.1 The Grant-in-Aid Committee may also function as a Monitoring Committee for the scheme. In addition, the States/UT Governments may be required to submit Progress Reports every quarter.

13.2 By the end of the academic year, third party "process evaluation" should be undertaken on sample basis.

14. Wide Publicity

Wide publicity would be planned to familiarize the scheme among intended beneficiaries.

15. Review of the Scheme

The scheme will be rigorously evaluated after two years through appropriate independent agencies in order to further improve the same in future.

***************
New Delhi, dated 1st October, 2008

To
The Education Secretaries
All States /UTs
(except Kerala, Delhi, Goa, Rajasthan, Tamil Nadu and Sikkim)

Subject: National Scheme of Incentive to Girls for Secondary Education - Implementation regarding.

Sir,

I am directed to refer to this Ministry's letter of even number dated 3rd July, 2008 and subsequent reminders on 05-08-2008, 01-09-2008 and 11-09-2008 on the subject noted above and to request that a consolidated proposal in respect of all eligible girls and schools may kindly be sent to this Ministry in two proformas, one for the list of eligible girls and the other for the abstract of number of eligible girls. The list of eligible girls may be furnished in the attached Proforma - I. A certificate should also be recorded for each list that the girls are unmarried, studying in class XII in Government/Government-aided and local body schools during the session 2008-09 and have not completed 16 years of age as on 31-03-2008 and belong to SC or ST or have passed class VIII from a Kasturba Gandhi Balika Vidyalaya. The abstract of number of eligible girls may be furnished in the attached Proforma - II. A copy of both these proformas are available on the website of the Ministry of HRD, Deptt. of School Education and Literacy at www.education.nic.in. You are requested to send your proposal to this Ministry urgently latest by 15-10-2008 positively for consideration/release of funds.

Yours faithfully,

SD/-

(ISHRAR SINGH)
Deputy Secretary to the Govt. of India
Tel. No. 23073687
**PROFOMA-II**

Proforma for abstract of number of eligible girls for incentive under National Scheme of Incentive to Girls for Secondary Education

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Name of the District</th>
<th>Name of the Block</th>
<th>Number of schools where eligible girls are studying</th>
<th>Total</th>
<th>Number of eligible girl</th>
<th>Total</th>
<th>No. of eligible girls Whether (Yes or No)</th>
<th>Total amount required</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Govt.</td>
<td>Govt. aided</td>
<td>local bodies</td>
<td>Govt.</td>
<td>Govt.-aided local bodies</td>
<td>SC</td>
<td>ST</td>
<td>Minority</td>
</tr>
</tbody>
</table>


A certificate should be recorded for each girl stating that all the girls listed above are unmarried, studying in class IX in Government School/Local body/aided school during the session 2008-09.

<table>
<thead>
<tr>
<th>Certificate</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>No</th>
<th>Yes or No</th>
</tr>
</thead>
<tbody>
<tr>
<td>KBY</td>
<td>Minor</td>
</tr>
<tr>
<td>OBC</td>
<td>SC/ST</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>No</th>
<th>SC or ST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mention</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Birth of the Girl</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Name of the Father's Block</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Name of the School</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Block</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>No</th>
</tr>
</thead>
</table>

Programme for the eligible girls for incentive under National Scheme of Incentive to Girls for Secondary Education

Programme-1
No. F. 7.2/2005-SS
GOVERNMENT OF INDIA
MINISTRY OF HUMAN RESOURCE DEVELOPMENT
DEPARTMENT OF SCHOOL EDUCATION AND LITERACY
SECONDARY SCHOLARSHIP DIVN.

New Delhi, dated the 18th November, 08

To
The Education Secretaries
All States/UTs
(Dealing with School Education)

Sub: National Scheme of Incentive to Girls for
Secondary Education - Implementation - regarding.

Sir,

I am directed to refer to this Ministry's letter of even number dated 30.09.08/01.10.08 and subsequent d.o. reminder dated 20.10.08 on the subject noted above and to request that a consolidated proposal in respect of all eligible girls and schools along with the required information in two prescribed proformas (which have already been sent) may kindly be sent to this Ministry urgently latest by 30.11.2008 positively to enable us to release the funds.

You are also requested to prepare a list of all beneficiaries giving the following information in the enclosed proformas I & II. The information in hard copy may sent in proforma-I and soft copy as per structure in proforma - II to the Nodal Officer of the State Bank of India under intimation to this Ministry latest by 30.11.2008 positively. The name, address, phone number, fax number and E-mail address of the Nodal Officer of the State Bank of India pertaining to your State is enclosed. The soft copy may be sent to the Nodal Officer of State Bank of India by E-Mail with a copy to this Ministry on E-mail address of Shri V.C. Choudhary, Section Officer i.e. vcchoudhary@hotmail.com or national scholarship 1@yahoo.com and e-mail of the undersigned i.e. ishwarsingh90@gmail.com along with a hard copy by Speed post for taking further necessary action.

A copy of the list downloaded from RBI site regarding codes allotted to States and districts is enclosed for ready reference.

Yours faithfully,

Sd/-

(ISHWAR SINGH)
Deputy Secretary to the Govt. of India
Tel. No.23073687
<table>
<thead>
<tr>
<th>School Name</th>
<th>School Address</th>
<th>Name of the Mother</th>
<th>Name of the Father</th>
<th>Date of Birth</th>
<th>Domicile</th>
<th>Domicile Code</th>
<th>District</th>
<th>District Code</th>
<th>State</th>
<th>State Code</th>
</tr>
</thead>
</table>

FORMAT FOR NATIONAL SCHEME OF INCLUSIVE EDUCATION FOR GIRLS FOR SECONDARY EDUCATION
Dear Shri,

The Ministry of Human Resource Development, Department of School Education and Literacy, has recently launched the National Scheme for Incentive to Girls for Secondary Education. Under this Scheme a sum of Rs.3000/- will be deposited in the name of eligible girl and she would be entitled to withdraw it on reaching 18 years of age. A copy of the scheme is enclosed. It will be useful for the beneficiaries of the scheme to open accounts in the nearest bank branches so that the amount of incentive can be kept as a fixed deposit.

I would request you that all the banks may be advised accordingly to open ‘zero balance’ accounts for the beneficiaries under the scheme. I shall be thankful if the action taken report in this regard is sent to this Department at the earliest possible.

Yours sincerely,

(Sumita Dawra)

Encl: As above.

Shri K. Ramakrishnan,
Chief Executive Officer,
Indian Banks' Association,
Head Office,
Mumbai.

Copy to:
Shri S.C. Khuntia, Joint Secretary, Deptt. of School Education & Literacy, Ministry of Human Resource Development, Shastri Bhavan, New Delhi - 110001, for information.

Sumita Dawra

(Sumita Dawra)
<table>
<thead>
<tr>
<th>Account No.</th>
<th>Available Code (IFSC Code)</th>
<th>Branch Name</th>
<th>Date of Birth</th>
<th>Father Name</th>
<th>Student Name</th>
<th>School Name</th>
<th>School Address</th>
</tr>
</thead>
</table>

**Format for National Scheme of Incentive to Girls for Secondary Education**

Block:

District:

State:

Performance