

OFFICE OF THE
SARVA SHIKSHA MISSION, MURSHIDABAD

NEW ADMINISTRATIVE BUILDING (GROUND FLOOR)
P.O. BERHAMPORE ☐ DIST. MURSHIDABAD (W.B.)

PHONE : 03482-251883, 258541 (MIS) FAX : 03482-254991

Memo No. 961/em&AS/SSM/R

Date : 05.01.12

TENDER NOTICE

Sealed Tenders are invited from reputed printing press for printing of VEC / SMC Members' Training Module.

Authorities of the printing press are requested to submit tenders to the above mentioned office on or before 19.01.2012 at 12.00 P.M. They are requested to make it convenient to attend this office at the time of opening of quotations 19.01.2012 at 2.30 P.M.

Specification:

Sl. No.	Name of the Articles	No. of Pages (including Cover Page)	Brief specifications of the articles	Quantity/ Mode of Supply
1	Right to Education Act 2009	32	Inner Page: 85 gsm Andro Maplitho (Black & White) Cover Page: 180 gsm Standard Indian Art Board, multi colour printing Size: 8.24" x 10.5" (in finished form) Binding: Centre Stitch Input: Soft Copy & Hard Copy is available in the office.	49660 copies each Module
2	Questioner of Right to Education Act, 2009	41		Supply will be made at 41 CLRCs offices and Dist. Head Quarter as per list provided from Head Quarter.

TERMS & CONDITIONS (T & C):

- Quoted rate shall be inclusive of Transportation. Labour Charges etc.
- IT clearance certificate of Previous Year i.e. 2009-10 / 2010-2011 will be required to be submitted along with the quotation.
- Credential certificate of 50% of the printing work already undertaken completed indicating the cost of the concerned bid for the above item/items for the year 2009-10 or 2010-2011 along with evidences thereof will be required to be submitted along with this quotation.
- If the pages vary more than four pages the rate will be calculated in proportion to the unit cost for printing of the same module.
- The sample paper for inner page and cover page affixed and compiled in dummy book of at least 10 pages for specimen sample use, duly signed by the bidders will have to be enclosed with the quotation, without which the quotation shall be summarily rejected at the time of opening.
- The quotation shall be submitted in the prescribed format attached with this notice otherwise the quotation shall be cancelled.
- The successful Bidder will make a declaration in a 'Non Judicial Stamp Paper' of Rs. 10/- regarding the quality and the specification of the Item as per prescribed format.

- viii) The print will be as per 'Bengali Academy Spelling' pattern software and Font.
- ix) After approval of the proof copy by the authority the printing works will be done by the concerned successful bidders only.
- x) **Date and time of delivery of the items to be supplied to the office of the under signed bidder shall have to inform well in advance and the same shall subject for checking at DPO office. Having been checked thoroughly, if any discrepancy found either in no. of items supplied or inferior in quality and not consistent with sample like paper etc submitted at the time of filing the tender. All the materials will be summarily rejected.**

3. Bid Price :-

- a. The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out with proper initial, dated and rewriting if requires.
- b. All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
- c. The rates quoted by the bidder "**shall be fixed for the duration of the contract**" and shall not be subject to change on any account.

4. Validity of quotation :-

Quotation shall be accepted during the period specified for submission.

5. Evaluation of quotations by purchaser :-


The papers submitted by bidders shall be evaluated thoroughly by purchaser on the lines suggested below:-

- I. All requisite papers are there or not.
- II. All the papers required are duly signed or not.
- III. The Terms and condition put forth in notice inviting tender (NIT) dated _____, whether that is in conformity with the standard specification or sample or not.
- IV. Lastly the purchaser shall prepare a comparative list.

6. Award of contract :-

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and showing the lowest rate quoted.

- a. **Notwithstanding the above, the 'purchaser reserves the right to accept or reject' any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.**
 - b. The bidder whose bid is accepted will be notified of the '**award of contract**' by the purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
7. Payment shall be made after proper checking and verification of items supplied as per specification.
8. Commercial warranty / guarantee shall be applicable to the supplied goods.
9. **All concerned are requested to submit Quotation Rate as per Specific Proforma attached with this notice.**
10. **In case of any confusion, the details could be collected from the office of the undersigned.**
11. **Supply will be made within 15 days positively from the date of final work order.**
- We look forward to receive your quotations and thank you for your interest in this project.


District Project Officer,
SSM, Murshidabad.

Memo.No. 961/8/cm g AS/SSM/10

Date: 05.01.12

Copy forwarded for information and wide circulation to the:-

- 1) CA to Sabhadhipati, Zilla Parishad, Murshidabad.
- 2) CA to District Magistrate, Murshidabad.
- 3) The Additional District Magistrate (Z.P.), Murshidabad.
- 4) Chairman, DPSC, Murshidabad.
- 5) Secretary, Zilla Parishad Murshidabad.
- 6) DIO, NIC, Murshidabad with the request for putting on District Website.
- 7) D.I/s (Secondary), Murshidabad.
- 8) Notice Board, SSM Office, Murshidabad.

Johnel
31-12-11
District Project Officer,
Sarva Shiksha Mission, Msd.

Specimen Proforma for Quotation

(The Rate will be quote at concerns Letter head only)

As per Tender Notice Memo.No. _____, dated _____

To
The District Project Officer,
Sarva Shiksha Mission, Murshidabad.

Sl. No.	Name of the Articles	No. of Pages (including Cover Page)	Brief specifications of the articles / quantity / mode of supply	Quantity	Rate per Module /Booklet (in Rs.)
1	Right to Education Act 2009	32	As per Tender Notice	49660 nos. each book.	
2	Questioner of Right to Education Act, 2009	41	As per Tender Notice		

Full Signature of the proprietor, date and seal