



Government of West Bengal
Office of the Project Director
Cooked Mid Day Meal Project
School Education Department
ACHARYA PRAFULLA CHANDRA BHAVAN
Plot 7/1, Block- DK, Salt Lake, Sector - II,
Karunamdyee, Kolkata-91
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Memo No : 303(50)/ES(CMDMP)/Genl(Visit-38)/2012

Dated: 31.05.2013

From :- Sri Arnab Roy
Secretary to the Govt. of West Bengal
School Education Department

To :- The District Inspector of schools, Secondary/Acadamic/Primary Education
(All).

Sub : Visits to schools and monitoring of Mid-Day Meal Scheme and submission of reports thereof.

Sir/Madam,

It has been observed that D.I.s /A.D.I.s /A.I.s and S.I.s are not regularly visiting schools and monitoring Mid-Day Meal Scheme.

It is therefore, advised that following instructions are to be infallibly followed :-

- i. The District Inspectors of schools (DIs), Additional District Inspectors of schools(ADIs), Assistant Inspectors of schools (AIs) and Sub-Inspectors of schools (S.I.s) of Secondary, Academic and Primary Education will visit schools not below the numbers prescribed in Government orders circulated earlier and monitor MDMS with all seriousness.
- ii. The DIs will submit reports within the stipulated period in the prescribed format expressing observations in details and clear views to the Project Director, CMDMP.
- iii. The DIs will personally attend the meetings, if and when convened by the Nodal Officers and Co-operate with them on all occasions.
- iv. The AIs will sit in the Office of the respective Block Development Officers at least twice a week and perform duties in respect of MDMS along with other works assigned.
- v. The DIs may place advance tour Programme to the Nodal Officers for vehicle, if required.
- vi. The Nodal Officers may, in turn, provide vehicles as far as practicable.


The Project Director, CMDMP will provide necessary guidance and monitor the activities.

Yours faithfully,

(Arnab Roy)
Secretary to the Govt. of West Bengal
School Education Department

Copy forwarded for information and necessary action to :-

- 1) The Commissioner, School Education Deptt., Bikash Bhavan, (7th floor), Salt lake, Kolkata-700091.
- 2) The Project Director, CMDMP, Acharya Prafulla Chandra Bhavan (4th floor), Salt Lake, Karunamoyee, Kolkata – 700091.
- 3-18) The District Magistrates(All)
- 19) The Sub-Divisional Officer, Siliguri Sub-Division.
- 20) The Chairman, Kolkata Primary School Council, 27-A, Bosepukur Road, Kolkata-42


(N.N.Barman)
Project Director, CMDMP
School Education Department