

OFFICE OF THE DISTRICT PROJECT OFFICER  
**SARVA SHIKSHA MISSION, KOLKATA**  
"SHIKSHA BHAVAN"

27A, Bosepukur Road, (Kasba) Kolkata - 700 042 (2<sup>nd</sup> Floor) Ph. : 033-2441-7136, E-Mail: ssmkol\_dpo@sify.com

Memo No.: - 261 (2000) / MIS / SSM / KOL

Date: - 11.08.14

**To**  
**The Head Master/Head Mistress/Head Teacher/Teacher-in-Charge,**  
All categories of Govt./Govt. Aided/Govt. Spons./KMC Schools

Sub: - **Check Sheet for U-DISE.**

Madam/Sir,

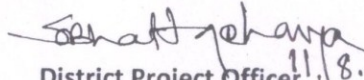
With due respect I would like to inform you that we have prepared a Check Sheet of all Schools, which is to be filled up, checked and signed by the Head of the Institution. In this respect, we are sending the Check Sheet through our Field Junior Engineer or Block MIS-coordinator or any other representative of Sarva Shiksha Mission, who is going to collect and check the Check Sheet of your School.

This is a continuous process, and our representative may visit your school several times for this purpose till the month of February, 2015.

So, it is our request to kindly co-operate with them.

Thanking you.

Yours faithfully,

  
District Project Officer 11.8.14  
Sarva Shiksha Mission, Kolkata