

**DEPARTMENT OF SCHOOL EDUCATION
GOVT. OF WEST BENGAL
Staff Information System**

PRIMARY DETAILS OF EMPLOYEE

1. Employee Name:
2. Date of Birth*:
3. Sex: Male Female
4. Caste: General/ SC/ ST/ OBC-A/ OBC-B
5. Voter ID No.:
6. Vacancy Status: Permanent/ Temporary
7. Designation: HM/ TIC/ AHM/ AT/ Librarian/ clerk/ Gr.D
8. Date of joining the present post:
9. Date of Retirement/Date of Termination(for temporary post)*:
10. Educational Qualification: BELOW SECONDARY / SECONDARY/ HIGHER SECONDARY/
 GRADUATE/ HONS GRADUATE/ POST GRADUATE/
 M.PHIL/ PH.D./ OTHERS
11. Subject name(if applicable):
12. Academic Group: LANGUAGE/ SCIENCE & MATH/ SOCIAL SCIENCE/
 WORK & PHY. EDUCATION/ HS SECTION
13. Bill Type/Salary Source: NON-SSA SCHOOL/ NON-SSA MADRASAH/ SSA SCHOOL/
 SSA MADRASAH/ NEW SETUP/ CONTRACTUAL
14. Approval of Appointment Number:
15. Approval of Appointment Date:
16. Employee Group: Gr-A/ Gr-B/ Gr-C/ Gr-D
17. Pay in Pay Band: PB1/ PB2/ PB3/ PB4 / PB5
18. Grade Pay:
19. Pay Scale:
20. Bank Name:
21. Bank Branch Name:
22. Bank Branch Code:
23. Bank MICR Code:

24. Bank Account No.:

25. Bank IFSC code:

26. Date of Next Increment:

27. Amount of Increment:

PERSONAL DETAILS

28. Father's Name:

29. Mothers Name:

30. Religion: Hindu/ Christian/ Buddhist/ Jain/ Muslim/ Parsi/ Others.

31. Mother Tongue: Bengali/ English/ Hindi/ Nepali/ Santali/
 Urdu/ Others

32. Marital status: Married Un-Married Widow Widower Divorcee
 Separate

33. Spouse Name:

34. Whether spouse is employed (put \checkmark mark): Yes No

35. If Yes, details of employment:

36. Spouse pay:

37. Spouse HRA:

38. Spouse Optd for enrollment in health scheme: Yes/ NO

39. Residential Status: Govt. Housing/ Private Rental/ Own House /
 Spouse House/ Relative House

40. Housing Scheme Name (Whether Government Housing):

41. PAN No:

42. Aadhar ID No:

43. Assembly Constituency No:

44. Assembly Constituency Part No:

45. Voter Sl.No in Part :

46. Blood Group: A+/ A-/ B+/ B-/ AB-/ AB+/ O+/ O-

47. Height:

48. Whether Differently Able: Yes No

49. state details:

50. Identification Mark:

CONTACT DETAILS

- 1. State:
- 2. House No.
- 3. Street:
- 4. Town/ Village:
- 5. Post Office:
- 6. PIN:
- 7. District:
- 8. Whether permanent address is **equal** to present address Yes No
- 9. State:
- 10. House No.
- 11. Street:
- 12. Town/ Village:
- 13. Post Office:
- 14. PIN:
- 15. District:
- 16. Land Tel. no:
- 17. Mobile no:
- 18. Email id:

PROFESSIONAL DETAILS

- 1. Service Type: GOI / GoWB
- 2. Professional Qualification: BT/ B.Ed/ PGBT/ BPEd/ MPEd/
 Special B.Ed/ Others
- 3. Year of possessing the professional qualification: / /

APPROVAL OF APPOINTMENT

- 4. Post Status: For Permanent post)Additional / Permanent / Up gradation/
 New setup
- 5. Appointment Letter Number:
- 6. Date: / /

7. MC Resolution No:
8. Date:
9. Memo No/ DI'S PP Memo No(for temporary post):
10. Date(for temporary post):
11. Post Sanctioning Memo(DSE/DME)No(for Additional /Up gradation/New setup):
12. Date(for Additional /Up gradation/New setup)::

DETAILS OF PREVIOUS EMPLOYMENT

13. Status of previous of employment, if any:
14. District:
15. Block:
16. Name of the School:
17. Designation:
18. Approval Qualification at the time of entry:
19. From Date:
20. To Date:
21. Opted Under DCRB Scheme: Yes/ No
22. Option Exercise Under (If Yes): a. Pension Scheme existing prior to 01.04.1981 b. CPF with Gratuity c. Pension, Family Pension GPF with Gratuity
23. If opted under post 1981 pension: Yes/ No
24. Date of refund of employer's share of CPF to the Govt. Treasury(If Yes):
25. Name of Treasury(If Yes):
26. Amount Refunded(If Yes):
27. Whether any Court Case filed by the employee in connection with his/her service is pending before the Hon'ble Court: Yes/ No
28. If Yes, Case No:
29. Year:
30. Related with: