

All Head of
the institute
be asked to make
action accordingly.
31.1.14

Government of West Bengal
School Education Department
Mid Day Meal Section
ACHARYA PROFULLO CHANDRA BHAVAN
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Karunamoyee, Kolkata-91
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Memo No: 39/(22)ES(CMDMP)/GENL-43/2013 Date: 20.01.2014

From : Shri Arnab Roy
Secretary to the Govt. of West Bengal
School Education Department

- To :
- 1) Principal Secretary, GTA-Darjeeling Gorkha Hill Council, P.O & Dist-Darjeeling
 - 2) The Commissioner, KMC, 5 No. S.N. Banerjee Road, Kolkata-13
 - 3-19) District Magistrate.....(All)
 - 20) Sub-divisional Officer, Siliguri, District-Darjeeling
 - 22) The Chairman Kolkata Primary School Council, 27-A, Bose Pukur Road, Kasba, Kolkata-42

Sub: Request for maintenance of safety as well as hygiene while serving hot cooked meals to the students.

Sir/Madam,

In view of some incidents in the country mishaps occurring during serving of Mid-day Meals, all concerned are requested to keep themselves vigilant while serving hot cooked meals to the students with a view to avoid such mishaps. For this purpose following guidelines may be followed:-


1. Before serving the hot meals to the students, vessels containing the hot meals should be kept in a higher platform viz. table, bench etc.
2. It is better to make the students sit and serve the meals to them instead of queuing to take their food. However if unavoidable the queues should be orderly and teachers should be present to ensure there is no pushing and shoving which can lead to accident.
3. For avoiding rush, meals may also be distributed from three or four distribution centers.
4. Adequate taps should be arranged for washing hands and plates.
5. While distributing meals, besides teachers and members of SHGs, cooperation from the parents and other members of the community may be sought for.

Yours faithfully,


Secretary to the Govt. of West Bengal

Memo No: 39/(22)/1(1)ES(CMDMP)/GENL-43/2013 Date: 20.01.2014
Copy forwarded for information to:
1. Dr. Amarjit Singh, Addl. Secretary to the Govt. of India, MHRD, Department of School Education & Literacy, Shastri Bhawan, New Delhi-110 001

MEMO NO. 267(35) & Dt. 31-01-14


Secretary to the Govt. of West Bengal

forwarded to SDO, BDO, DI, AI, SI. for
information & necessary action.
District Magistrate
Dakshin