



West Bengal Board of Primary Education

Acharya Prafulla Chandra Bhavan, DK 7/1, Sector II, Bidhannagar, Kolkata 700091

No. 1061(20)/BPE/2015

Date: 03-07-2015

To
The Chairman / Chairperson,
District Primary School Council/Primary School Council,
All Districts

Sub: Guidelines for the **Last Date of distribution of forms for TET-2014**

Sir/Madam,

In continuation of our notification, dated 29-06-2015, I am directed to request you to note that the last date for the distribution of forms remains unchanged, i.e. 04-07-2015. However, you are requested to note the following points and act accordingly:-

- I. Distribute as many forms as possible on the last day, i.e. 04-07-2015
- II. Then, issue due slips with serial numbers and names to the persons in the queue
- III. **Tell them politely that they will be issued forms on the 8th day of July from the same distribution centre**
- IV. After that count the due slips and then count the forms available in the district
- V. If it is found that there is the need for additional forms, feel free to place the requisition for the additional stock immediately by the evening of Saturday
- VI. Immediately after that send some authorized person/s to receive the forms as per the requisition on Monday
- VII. Ensure that the forms have reached the distribution centres by Tuesday afternoon
- VIII. Distribute the forms only to those persons to whom you issued 'Due Slips' at the end of the day on 04-07-2015.

With thanks,

Sincerely yours,

(Dr. R.C. Bagchi)
Secretary

No. 1061/1/ (22) /BPE/2015

Date: 03-07-2015

Copy forwarded for information and necessary action to:

1. The Secretary, Department of School Education, Bikash Bhawan, 6th Floor, Kol-91
2. The Commissioner of School Education, WB, Bikash Bhawan, 7th Floor, Kolkata-91
3. The District Inspector of Schools(PE), All Districts

Secretary