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Memo. No. 87/ 67(2) -RMSA Dated Kolkata the 8<sup>th</sup> July, 2014.

From : The State Project Director  
RMSA

To : The District Project Officers,  
RMSA  
.....District

Sub: Opening of Bank Account of Govt./Govt. Sponsored Schools

Sir/Madam,

With reference to the subject noted above I am to inform you that most of the Secondary Schools of your district have already been converted from Non-Govt. Aided School to Govt. Sponsored School. All such schools including Govt. Schools are eligible to receive fund under RMSA. In order to handle fund available under RMSA all schools are required to open Bank accounts as per the FMP Manual of RMSA (copy of extract enclosed)

Hence you are requested to instruct all the Govt./Govt. sponsored schools of your district for opening of a Saving Bank Account of RMSA with any Public Sector Bank to facilitate the transfer of fund from State Project Office.

The Bank account should be opened in the name of the Institution and to be operated by joint signatories- 1) H.M of the Institution and 2) President of the Managing Committee . Please note that only one bank account shall be opened and operated for handling exclusively RMSA fund exclusively.

You are further requested to collect the following particulars from each school and furnish to this office immediately after opening of Bank account through e-mail at [pbrmsa.spo@gmail.com](mailto:pbrmsa.spo@gmail.com).

District:

Sl. No.	Name of the School with postal address & pin code	Name of the Bank	Bank Account number	Branch with code	IFS Code	e-mail id of the school
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Please treat this as most urgent.

Yours faithfully,

  
State Project Director

Encl: As stated.  
Memo No 1796/6 dt 22/08/14

Copy to all HM/TIC of all Govt Sponsored Schools RMSA with the request to Submit the details of Bank A/c of RMSA as per above noted format to the undersigned within ~~20~~ 07.09.2014 positively for onward Submission to SPO.

  
District Project Officer  
R M S A BIRBHUM