



**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE DISTRICT INSPECTOR OF SCHOOLS (SEC. EDN), BURDWAN.**  
**COURT COMPOUND, P.O. & DIST. – BURDWAN.**  
Phone No.: (0342) 2662351

Memo No.: 362

Dated: 28.08.2014

From: The District Inspector of Schools (Sec. Edn.),  
Burdwan.

To: Headmaster/Headmistress/Teacher-in-Charge  
All High/Higher Secondary Schools, Dist.- Burdwan.  
(Converted to Government Sponsored School by School Education Deptt.)

Sub: **Opening the Saving Bank Account of RMSA in the name of Govt. Sponsored Schools.**

Ref: Letter No. 87/67(2)-RMSA Dated- 08/07/14 of State Project Director, RMSA.

Dear Sir/Madam,

With reference to the above I am directed to inform all the Secondary and Higher Secondary Schools under the district of Burdwan that a Saving Bank Account of RMSA in any Public Sector Bank has to be opened in the name of the concerned Govt. sponsored school to be operated by the **(1) H.M. of the Institution (2) President of the Managing Committee** within 15 days from the date of issue of this letter to transfer the RMSA fund from State Project Office. All the School authorities are requested to submit the following particulars to this Office through mail ([rmsa.bdn@gmail.com](mailto:rmsa.bdn@gmail.com)) in Excel format within 15 days.

Name of the School With Postal address & PIN Code	Name of the Bank	Bank Account No.	Branch with Code	IFSC Code	Email id of the School

The School Authority should open an e-mail id immediately if they don't have the same.

*(Signature)*

District Inspector of Schools  
(Sec. Edn), Burdwan.

Memo No.: 362/1(2)

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Copy forwarded for information and taking necessary action to

- 1) The ADI/S Asansol Sub-Dvn of Schools.
- 2) The ADI/S Durgapur Sub-Dvn of Schools.

*(Signature)*

District Inspector of Schools  
(Sec. Edn), Burdwan.