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(Annexure-I) Form No. F-10

**GOVERNMENT OF INDIA  
MINISTRY OF HUMAN RESOURCE DEVELOPMENT  
DEPARTMENT OF HIGHER EDUCATION**

**CENTRAL SECTOR SCHEME OF SCHOLARSHIP FOR COLLEGE AND UNIVERSITY STUDENTS  
STATEMENT OF PARTICULARS CUM JOINING REPORT**

- Please read checklist carefully before filling up the form. Each column should be carefully filled. No change in the information provided will be permitted subsequently. If any entry is found to be incorrect, the scholarship, if awarded, is liable to be cancelled forthwith.
- It may be ensured that dully filled up form is sent after due attestation from Head of the Institution.
- Incomplete statement or statement received after the prescribed date will not be considered.

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1.	a	Name of the Candidate (In block letters) (As per Class XII Certificate)			
	b	Nationality			
2.	Date of Birth (DD/MM/YY) (As per Class X Certificate)				
3.	Sex : Male / Female				
4.	a	Category : SC/ST/OBC/General (If Yes, Pl. attach proof thereof)			
	b	Are you suffering from any of the disabilities (PH/HH/OH) YES/NO (If Yes, Pl. attach proof thereof)			
Details of Class XII Examination passed by the Candidate :					
5.	a	Name of the Examination passed			
	b	Roll Number in H.S. Examination, 2009			
	c	Name of the Board which conducted the examination of the candidate (with headquarters)			
	d	State in which School (Form where done XII) was located			
	e	Total aggregate marks obtained in the examination (in First five subjects)	f	Stream	
	g	Percentage of marks obtained in aggregate			
	6. Details of Father / Guardian / husband (as the case may be) :				
	a	Name	c	Occupation	
	b	Nationality			
	d	Permanent Home Address			
		Pin :			
7.	a	Name of Mother	b	Nationality of Mother	
8. Details for Communication (Present Address for Postal Communication) :					
8.	a	Address for Correspondence			
		Pin :			
	b	Tel. No. with STD Code	c	Mobile No.	
	d	E Mail ID			
9.	a	Annual Income of Father (attach proof/ITR)	Rs.		
	b	Annual Income of Mother (attach proof/ITR)	Rs.		
10.	Is the candidate in receipt of any other scholarship from State Government or other institution or person ? Yes / No				
	If Yes, particulars should be given including the monthly amount and date from which the scholarship is being drawn.				

11.	a	Name and Address of the Institution where admitted for Graduate course	
	b	Website address of the present Institute (if available)	
	c	Name of the Course joined	Duration.....yrs
		<b>Type of Institution</b>	<b>Type of Programme</b>
		<input type="checkbox"/> Central Govt	<input type="checkbox"/> Degree
		<input type="checkbox"/> State Govt.	<input type="checkbox"/> Diploma course
		<input type="checkbox"/> AICTE	<input type="checkbox"/> Integrated Degree cum Masters Degree
		<input type="checkbox"/> UGC Approved	
		<input type="checkbox"/> Private	
		<input type="checkbox"/> .....(Others Pl Specify)	
		<b>Mode of Study</b>	<b>Pattern of Examination</b>
		<input type="checkbox"/> Regular Classes	<input type="checkbox"/> Annual
		<input type="checkbox"/> Evening Classes	<input type="checkbox"/> Semester
		<input type="checkbox"/> Distance Mode	<input type="checkbox"/> Trim nester
		<input type="checkbox"/> Correspondence	<input type="checkbox"/> Bi-Annual
		<input type="checkbox"/> Non Collegiate	
		<input type="checkbox"/> Open Learning	
12.	<b>It is further certified that (Please tick as applicable)</b>		
	<input type="checkbox"/> My father is directly recruited Class I/Group A officer	<input type="checkbox"/> My Mother is directly recruited Class I/Group A Officer.	
	<input type="checkbox"/> My father is directly recruited Class II/Group B officer	<input type="checkbox"/> My Mother is directly recruited Class II/Group B Officer.	
	<input type="checkbox"/> My father was promoted to Class I/Gp 'A' officer at age of 40.	<input type="checkbox"/> My Mother was promoted to Class I/Gp 'A' officer at age of 40.	
	<input type="checkbox"/> One of my parent died/suffers permanent incapacitation. I do not fall in defination of creamy layer as per DOPT OM No. 36033/5/2004-Estt(Res) dated 14.10.2004.	<input type="checkbox"/> My father/mother retired from a Group A/Group B Post.	
13.	Particulars of Savings Bank Account (except Gramin Bank & Co-operative Bank & Post Office) (Mandatory; Application will be rejected if all the columns are not filled)		
	a	<b>Account Number</b>	
	b	<b>Name and Address of the Bank</b>	
	c	<b>Bank Code Number</b>	
	d	<b>MICR Code</b>	
	e	<b>RTGS : NEFT: IFSC Code (11 digit Code of the Bank)</b>	
14.	Certified that the statment made by me in this form is correct. ✓ I declare that in case I am selected for a scholarship, I shall devote my full time to the course of study, and that I shall not receive any other stipend/scholarship from any other source.		

*Signature of candiate*

### JOINING REPORT

This is to certify that Shri /Smt./Kumari.....S/o, W/o, D/o Shri/Smt.....has bee granted admission as per above particulars in this institution on the .....day of.....for the.....course. He/She has started attending the First Year class with effect from.....2009.

**Head of Institution** \_\_\_\_\_  
**Name & Designation** \_\_\_\_\_  
**Tel. & Mobile No.** \_\_\_\_\_  
**Email ID** \_\_\_\_\_  
**Seal** \_\_\_\_\_

Place :.....

Date :.....

# CHECKLIST

## Signature:

All the applications must be signed by the applicant. Unsigned applications will be rejected.

## Attestation :

All the applications must be certified alongwith signature / stamp of the Principal/ Dean of the Institute where the student has taken admission.

## Bank Account Details :

Applicants should write their Bank Account number with detailed address of the Bank alongwith Bank Code, MICR Code and RTGS/NEFT code of the Bank. Applicant should open Bank Account in their name only. Scholarships will be sent by ECS mode directly to Bank Account of the selected candidates. In case the Bank details as mentioned above are not complete and in prescribed format the application will be rejected.

## Documents to be sent with the Application :

1. Annexure-I : Statement of particulars cum. Joining report from HOD of Institute (Form No. F-10)
2. Annexure-II : Marksheet of W.B.C.H.S.E-2009 and Caste Certificate
3. Annexure-III : An Income affidavit from the parent in prescribed format on a non-judicial stamp paper of Rs. 10/- duly sworn in before Notary Public/First class Executive Magistrate/Revenue Officer should be submitted alongwith the application. **Application without Affidavit as mentioned above will be rejected summarily and non correspondence will be entertained in this regard.** (Proof of Income of Parents i.e. Income Tax Returns of the parents should be attached alongwith the affidavit.

## Where to send Duly filled up Application Forms

- i. The duly filled in proforma be sent in an envelope super scribing "Application for CSSS 2009" should be sent to the "Deputy Secretary (Academic), West Bengal Council of Higher Secondary Education, Bikash Bhavan, 9/2 Block-DJ, Sector-II, Salt Lake-700091.

## Change in Address and Bank Details

Any change in address and Bank Details must be immediately reported to "Deputy Secretary (Academic), West Bengal Council of Higher Secondary Education, Bikash Bhavan, 9/2 Block-DJ, Sector-II, Salt Lake-700091 alongwith the Name and Roll No., of the applicant and copy of the form submitted.